



भौतिक अनुसंधान प्रयोगशाला नवरंगपुरा, अहमदाबाद
Physical Research Laboratory, Ahmedabad - 380009



भौतिक अनुसंधान प्रयोगशाला नवरंगपुरा, अहमदाबाद
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TECHNICAL/COMMERCIAL BID

Name of Work: "Service Contract for Two Years for providing Catering Services at USO-PRL, Udaipur, Rajasthan (Two Bid System)."

NIT NO: - PRL/ADM-GN/USO/2018-2019/02

Dt.09.04.2018

Issued to M/s: _____

Receipt No: _____ Date: _____

Issued By:

Signature of contractor is mandatory in all the page of Technical Bid.

Signature हस्ताक्षर Seal मोहर



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PART: A

PRL an autonomous unit of Department of Space engaged in Space Science and Research activities in its various campuses across Gujarat and Rajasthan invites online bids for “Service Contract for Two Years for providing Catering Services at USO-PRL, Udaipur, Rajasthan (Two Bid System).”

A. BRIEF SCOPE OF WORK:

Scope of work includes the following but not limited to:

1. For Transit House:

- a. Deployment of Supervisor, Steward & attendant in Canteen and Transit House, at USO, Udaipur for providing Catering services and maintenance of Canteen premises.
- b. Providing supervision for catering services as per the schedule and instructions.
- c. Providing Steward for serving the catering items in various USO campuses as and when required.
- d. Attendant / Care taker for transit house for day to day maintenance, cleaning and upkeep of rooms, reception, attending to telephones, booking of rooms, providing refreshments, supervising, cleaning, billing, maintenance of registers/records etc.

2. For USO Campus:

- a. Catering services viz. Cooking and providing breakfast, lunch, dinner and tea/coffee.
- b. Procurement, Storage and use of groceries, materials, food items of standard quality as per Government instructions as required for running canteen and providing catering services, and maintaining proper account of the same.
- c. Cleaning of the canteen, dining area, kitchen, stores, corridors, surrounding areas of the building and also day to day maintenance of equipment, utensils and crockery items etc.,
- d. Services shall be made available whenever required.
- e. In case of any absence or leave of staff, replacements shall be planned in advance for running of canteen and transit house.
- f. The necessary items such as Kitchen equipment, furniture, utensils, crockery, cutlery, etc., shall be provided by USO/PRL and are assets of PRL.
- g. Contractor shall be responsible for usage, maintenance and replacement or repair of such items provided for the purpose with proper accounting for the same.



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3. PANTRY SERVICES AT ISLAND SITE OF USO:

1. Preparation and serving of tea/ coffee as and when required,
 2. Preparation and Serving of lunch and dinner as per schedule,
 3. Serving boiled water,
 4. Cleaning of utensils,
 5. Overall upkeepment of the pantry and maintaining records of materials received in connection with the pantry including water received.
 6. The work also includes collection, carrying and dumping/ disposing of the sweepings/ garbage daily at the decided place.
4. The contractor is required to ensure adequate supervision of their services by providing a qualified supervisor to oversee the quality, hygiene, timely services and cleanliness. He will also be responsible for day-to-day computer/online billing, manpower deployment, and stock-taking. The contractor will provide the special services, such as high tea, special lunch/dinner etc., as per the direction of the Departmental Officer. The quantities are indicative only. Only actuals will be paid. Agency has to invariably submit monthly quantities for preparation of bills.
5. Housekeeping inside the canteen premises should be taken care of by the contractor.

B. INVITATION FOR QUALIFICATION AS CONTRACTOR:

1. Sealed bids are invited for “Service Contract for Two Years for providing Catering Services at USO-PRL, Udaipur, Rajasthan (Two Bid System)”
2. **Tender Documents:** Tender documents can be availed from Administrative Officer, PRL on working days from **20.04.2018 to 09.05.2018 during office hours from 10.30am to 3.00pm** with a written request and remittance of Tender Fee.
3. **Tender Fees:** Tender Fee of Rs. 500/- in Cash payment or through Bankers Cheque/DD in favor of Physical Research Laboratory, Ahmedabad to be attached with Technical Bid while submission.
4. The complete set of documents shall be enclosed in two different sealed covers one for Part- A (Technical bid) and the second for Part-B (Commercial bid) and both these bids be enclosed in a third cloth lined envelope super-scribed with Application as bidder for “Service Contract for Two Years for providing Catering Services at USO-PRL, Udaipur, Rajasthan (Two Bid System)” and addressed to **Administrative Officer**, PRL, Ahmedabad-380009 and sent through Registered Post on or before 10.05.2018; 1200 hrs.
5. Delayed bids and bids sent by ordinary post shall not be opened or considered.
6. **Tender Opening: Techno-Commercial Bid Opening: on 10.05.2018; 1400 hrs at PRL, Ahmedabad**
7. **EMD:** EMD of Rs. 1, 00,000/- shall be enclosed along with PART-A i.e., Technical Bid in the form of demand draft/ pay order payable at Ahmedabad favouring PHYSICAL RESEARCH LABORATORY. Such bids without enclosure of EMD shall be summarily rejected. No correspondence in this regard is entertained.

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8. The Contractors whose tender/s is/are accepted will be required to furnish Performance Guarantee and Security Deposit/s (including the Earnest Money Deposit/s) for the due fulfilment of the contract/s at the following rates.
9. **Performance Guarantee:** Successful bidder shall submit within a period of 15 days from the date of issue of letter of acceptance an irrevocable Performance Guarantee @ 5 % of Contract value in the form of Bank guarantee/FDR/DD valid up to three months beyond the date of completion of tenure of contract. In case the time for completion of work gets enlarged, the contractor shall get the validity of performance Guarantee extended to cover such enlarged time for completion of work.
10. **Security Deposit:** Unless otherwise specified in the special conditions, if any, the rates for deposit of security amount by contractors will be as under:

Security deposit for each work would be at the rate of 5% of the contract value. SD will be recovered only from the running bill of the Contract at the rate of 10% of the bill amount or till the entire security deposit is recovered. Other mode of collecting Security Deposit in the form of instruments like Bank Guarantee, Fixed Deposit etc., shall not be accepted.
11. In deciding upon the selection of Bidders for the work, great emphasis will be put on the ability, reputation, experience for similar type of work done, financial standing, and technical competency of Bidders to do good quality work according to the time schedule.
12. For each category of information, necessary supporting documents along-with photographs should be attached as Annexure.
13. Wherever applicable, a self -attested copy of the power of attorney in favour of the signatory to be enclosed.
14. All pages of the document shall be sealed and initialled by the bidder. No page of this document will be removed/alterd and set be submitted intact. No additions/alterations in the bids will be accepted. Conditional tender shall be rejected.
15. All corrections and overwriting shall be initialled by the bidder and be filled with same ink.
16. Information furnished in the Performa will be kept CONFIDENTIAL.
17. All entries shall be typed or hand written legibly.
18. If the available space is insufficient then contractor may attach separate sheets. But, original format should be strictly followed and all the attached sheets shall be of A4 size (210 mm X 297 mm). No other sizes of the enclosures are allowed.
19. The scope of work mentioned in the brief of works is provisional and are liable to change and must be considered only as advance information to assist the bidder.

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20. The Bidder shall keep the offer open for minimum period of 120 days from the date of opening of the tender, within which period the Bidder cannot withdraw his offer, subject to the period being extended further if required by mutual agreement from time to time. Any contravention of the above condition will make the Bidder liable to forfeiture of his Earnest Money Deposit. (EMD).
21. The details given by the applicants in the Application form will be evaluated by PRL. PRL reserves the right to restrict the list of Bidders to be enlisted to any number deemed suitable by it. PRL's decision for empanelling the Bidders shall be final and binding.

Successful Bidder shall be required to enter in to an agreement with the Laboratory. The rates quoted in the successful Bid and the conditions of the bid, specifications, Offer letter to the successful Bidder and the letter of acceptance of the Bidder shall form part of the agreement to be signed. The cost of stamp paper required for the agreement shall be borne by the Bidder.

22. The contractor shall be responsible for deployment of employees:
 - a. more than 18 years of age.
 - b. well trained and experienced.
 - c. in neat, clean and well-dressed uniform and should be medically fit.
 - d. take all precautionary measures for safety as appropriately required.
 - e. all hazardous jobs should be carried out under supervision. In other words, such jobs should not be carried out by a single person and in isolation.
23. **Period of contract:** Initially for a period of Two Years and this can be extendable by Two years on annual basis on mutual agreement and satisfactory performance of the works.
24. The contract shall stand terminated:
 - a. On expiry of the period if not extended further.
 - b. Any time during the tenure of Contract by giving one month's written notice to the Contractor in case of the Services provided are found unsatisfactory or any breach of the terms and conditions of the Contract.
 - c. In case the Contractor wants to discontinue the services, he shall give two month's written notice to PRL enumerating the reasons thereof. If the notice is given within six months the EMD/SD/PBG shall be forfeited by PRL.
 - d. The Contractor shall not give any sub-contract to carry out the obligation arising out of the contract.



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25. **Parallel/Ad-hoc Contract:** PRL reserves the right to enter into parallel/Ad-hoc contract(s) with one or more Contractor(s) during the currency of the contract for availing the same or similar service.

In order to identify more than one Contractor, PRL reserves the right to award the contract to any other Contractor who has qualified in the subject tender and willing to provide the services.

26. **PAYMENT:** The payment shall be made on monthly basis within 30 days from the date of receipt of the bill in duplicate after providing successful and satisfactory services. A suitable system will be evolved to evaluate the day to day performance of the contractor and the Contractor should comply with the requirements of this system. No enhancement in the rate will be entertained during the validity of this Contract.

No claim for interest will be entertained by PRL in respect of any payments or any deposits which may be held with PRL due to any dispute between PRL and the Contractor or in respect to any delay on the part of PRL in making monthly payments or otherwise.

The contractor shall maintain a work diary containing details which shall be jointly certified by the contractor's representative and respective designated officer of PRL. Extract of this diary has to be attached along with monthly bills.

27. **PENALTY:** If the work assigned is not carried out completely and satisfactorily a proportionate amount will be deducted from the bill. The decision of PRL with respect to this amount shall be final and binding to the Contractor. Over and above this, 20% of such amount shall be deducted as penalty.

28. **COMPENSATION:** In the event of sudden failure, neglect, dislocation or stoppage of the services by the Contractor, PRL may get the work done departmentally or by some other agency, at the risk and cost of the contractor, without prejudice to its rights to enforce performance in respect of the rest of the work.

The Contractor shall, in such event, pay to PRL the additional cost incurred for having such work done by itself or by some other agency. Without prejudice to any other rights, PRL may in this behalf either under this agreement or under law, terminate the agreement by two months' notice to the contractor in writing and in such event the contractor shall have no claim for any loss or damage against PRL.

29. **INDEMNITY:** The Contractor shall indemnify PRL against all the monetary or other benefits to which the persons deployed by him are entitled during the period or deployment under various labour laws as applicable from time to time.



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Indemnity Bond: The Contractor shall indemnify PRL on a Rs.200/- non-judicial stamp paper against any action, claims or proceedings relating to infringement of all or any of the prevailing laws like Workmen's Compensation Act, 1923, Contract labour (R&A) Act, EPF Act, ESI Act, Industrial Dispute Act and any other Acts relevant to labour or industrial workers during the currency of the Contract.

30. **Debarred/ Black Listed:** Contractor should not have been 'blacklisted' by any of their existing / past clients, especially by any Government Department/ organizations, in the last 5 years for defective / deficient service or any such reasons related to catering and hospitality services provided by them. Contractor should submit a declaration to this aspect along with the Technical Bid.
31. **EMD Exemption Certificate:** In case, Contractor is claiming exemption from payment of EMD & Tender Fee being registered with the National Small Industries Corporation (NSIC) or Micro, Small Enterprises (MSEs), etc., they should submit attested copy of Registration Certificate along with the Techno-Commercial Bid.
32. **Minimum wages** and other labour related statutory remittances and payments and all terms and conditions as per respective state acts shall be strictly adhered to, by the Contractor. PRL will not be responsible in any way for such lapses on the part of the Contractor.
33. **Arbitration:** In the event of any dispute or difference relating to the interpretation and application of the contract, such dispute or difference shall be settled amicably by mutual consultations of the good offices of the respective parties.

If such a resolution is not possible, then unresolved dispute or difference shall be referred to the Sole Arbitrator appointed by Scientific Secretary, PRL in accordance with the rules and procedures of Indian Arbitration and Conciliation Act 1996 or any modification thereof.

The decision of the Arbitrator shall be final and binding on both the parties. The expenses for the Arbitration shall be paid as may be determined by the Arbitrator. The Arbitration shall be conducted in Ahmedabad.

34. The Contractor shall be solely responsible for their staff deployed at site including:
- Recruitment and training of the staff
 - Providing and upkeep of uniforms to their employees
Safety of their staff
 - Attendance records of the staff
 - Insurance coverage of their staff against all contingencies
 - Employee grievance of their staff
 - Payment of wages of their staff and maintaining records thereto
 - ESI & PF records of their staff



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- viii. Compliance of all Labour laws of the Union & Labour Laws of the State
- ix. Labour Welfare including their first aid and medical care, compensation for employees and their families wherever applicable
- x. The Contractor would provide the personal details with Names, address, photograph of their personnel deployed at USO, Udaipur.
- xi. PRL shall not be responsible for any death injury, damages or loss whether to the contractor or agents, representatives or his employees resulting from any accident or by any other cause during operation and execution of the contract.
- xii. The contractor shall indemnify PRL against any and all claims which may arise under the Workmen's Compensation Act, etc. or any other Act or statute having bearing over the services and for engagement of workmen directly or indirectly for performance under the contract.
35. **FORCE MAJEURE:** Any delay in or failure in performance of either parties to the contract shall not constitute default hereunder or give rise to claims in damages, if any, to the extent of such defaults or failure in performance is caused by occurrence due to act of God or public enemies, exploitation or confiscation by the Government Authorities, compliances any order or request of any Government Authorities, act or war, rebellion or sabotage or fires, flood, explosions, riots or legal/ illegal strike/lock outs, natural calamities etc.
36. If at any stage during the period of the contract any case involving moral turpitude is instituted in court against the contractor or the persons deployed by him, PRL reserves the exclusive and special right to terminate the contract outright without any notice to the contractor and in such event the contractor shall not be entitled to any compensation from PRL.
37. **JURISDICTION:** Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of suit, any and all actions and proceedings arising out of or relating to the contract shall lie in the court of competent civil jurisdiction in this behalf at Ahmedabad only where this contract has been signed on behalf of PRL and only the said court at Ahmedabad alone shall have jurisdiction to entertain and try such action(s) and/or proceedings to the exclusion of all the other courts.
38. In case of dispute on the interpretation of terms and conditions of the Contract, the decision of the Director, PRL, shall be final and binding on the Contractor.
39. Director, PRL reserves the right to accept the tender in full or part thereof or reject any or all tenders without assigning any reasons whatsoever.



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C. Instructions to Bidders for Furnishing Information

1. Bidders are requested to submit the details about their organisation, their technical experience, their capacity and their competency and suitable evidence of their financial standing as per enclosed format. Bidders will be liable for rejection due to any false or incomplete information furnished in the format.
2. Detail of Technical Tie ups with reputed Organizations in the business of catering, if any.
3. The applicant should have sufficient number of technical and supervisory/administrative employees for the proper execution of this works. The applicant should submit an organisation chart and CVs of employees who will occupy the key position in the organisation structure for works in PRL.

D. Criteria for Eligibility for Pre –qualification:

The following points shall be kept in view at prequalification stage:

1. Contractor should have a minimum experience of 3 years in Catering Services (Copy of work order, registration and licenses with the concerned labour authority & ESI & PF registration to be attached) Latest Solvency Certificate issued by a Scheduled Bank for an amount of ₹ 20.00 Lakhs.
2. Contractor should have at least One single work order for Catering services of minimum value of ₹ 20.00 Lakhs in any of the last 7 (Seven)financial years. (or) Two single work orders for Catering services of value of ₹ 13.00Lakhs in any of the last 7 (Seven) financial years. (or) Three Single work orders for Catering services of value of ₹ 10.00 Lakhs in any of the last 7 (Seven) financial years.(Copy of the work orders to be attached.)
3. Contractor should have minimum turnover of ₹ 10.00 Lakhs in a year for any of the last 3 (Three) financial year. (Copy of the certified balance sheet with P&L statement to be attached)
4. Contractor should have minimum employee strength of 20 People engaged for catering. (Copy of valid registration and licenses with concerned Labour Authorities and valid ESI & PF registration to be attached. Copy of up to date remittances to ESI & PF Authorities to be also attached.)

The bidder should furnish any other information that is deemed fit and relevant to this work to help us in evaluation.



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Man Power Requirement

Name of work: Service Contract for Two Years for running and maintenance of Canteen at USO, Udaipur, Rajasthan.	
Description	Required Number of Personnel to be deployed on Site
Supervisor	1
Steward	1
Attendant for Transit House	1
Cook	2
Helper for Cook/ Misc Works	2
Total	7

Note: No. of Manpower/Service Unit may increase or decrease as per requirement. Payment on actuals.

E. Declaration:

I/We agree that the decision of PRL in selection of Bidders, phasing of works will be final and binding to me/us.

I/We agree that we have no objection if inquiries are made about our works, its related areas and any other inquiry regarding all projects and works listed by us in the bid.

I/We undertake to inform any change in the constitution of the firm, as and when it takes place. The continuation of the Contract subsequent on such alteration will be at the sole discretion of PRL.

All the information and data furnished herewith are true and correct to my/our best of Knowledge.

Place :

Signature with Seal of the company

Date :

Signature हस्ताक्षर Seal मोहर



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PART I - BASIC INFORMATION:

- a) Name of the organisation:
 - b) Address of the organisation:
 - c) Phone nos. :
 - d) Fax no. :
 - e) E-mail :
 - f) URL Website:
 - g) Registration No & Date of CLA:
 - h) Income tax PAN
 - i) VAT TIN
 - j) Goods and Service Tax Number (GST)
 - k) PF registration number
 - l) E.S.I. Registration number
- [Please enclose self -attested copies for all the above]
- m) Previous Experience: (Attach annexure)
 - n) Name of the person in-charge for the details furnished hereinafter:

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(i) Details of the Organisation including the Organisation Structure, List of Employees, Names of Partners/Directors along with their Basic Qualification and Age. (Sole proprietorship, Partnership, Private Ltd., Co-operative Body etc.):

- 1)
- 2)
- 3)
- 4)
- 5)

(ii) Are there any relative(s) of any of the above working in PRL? If yes, name and relationship of the relative be mentioned:

- o) Income-tax Clearance Certificate for the organisation:
- p) GST Clearance Certificate
- q) Financial Resources of Company: (Rs. in Lakhs)
- r) Bank Facilities Available

Overdraft :

Bonds & Guarantees:

Letters of Credit :

Solvency Certificate :

Others :

- s) Whether such services were provided to PRL in the past, if yes when and for how many years? :

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PART II - PROJECT INFORMATION of the Bidder:

(Please enclose annexures separately for each project wherever applicable):

List of important Institutional/Campus works of contract value ranging from Rs. 10.00 lakhs & above (Annual), executed with good quality and workmanship, in the past seven years, in the prescribed format below:

PROJECT: 1

1. Name & Year of the work incl. name of Officer in-charge from your side.
2. Name of the Client:
3. Name of Consultant if any
4. Work Value & Time Period
5. Location of the work
6. Nature of Work (Housing /Institution etc.) with two-line description
7. Measurement. of area of place/premise worked on (if any)

PROJECT: 2

1. Name & Year of the work incl. name of Officer in-charge from your side.
2. Name of the Client:
3. Name of Consultant if any
4. Work Value & Time Period
5. Location of the work
6. Nature of Work (Housing /Institution etc.) with two-line description
7. Measurement. of area of place/premise worked on (if any)

PROJECT: 3

1. Name & Year of the work incl. name of Officer in-charge from your side.
2. Name of the Client:
3. Name of Consultant if any
4. Work Value & Time Period
5. Location of the work
6. Nature of Work (Housing /Institution etc.) with two-line description
7. Measurement. of area of place/premise worked on (if any)



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Reference letters from leading Consulting /Client firms of Udaipur/Ahmedabad regarding Quality of Workmanship, Tendency to make unnecessary extra claims and general behaviour of the contractor with details of works executed under the Consultant/Client. (If any)

Check list		
<i>Please check whether following have been enclosed in the respective covers, namely, letter of Pre-qualification Bid:</i>		
1	<i>Bid valid up to 120 Days</i>	Yes/No
2	<i>Evidence for experience of at least three years in Catering work</i>	Yes/No
3	<i>Evidence of Turnover of not less than 40%</i>	Yes/No
4	<i>Any accreditation/rating from an internationally reputed third-party rating agency</i>	Yes/No
5	<i>Basic Information (Vendor)</i>	Yes/No
6	<i>Whether Tender Fee / EMD enclosed in Technical Bid</i>	Yes/No
7	<i>Whether all documents which are mandatory are enclosed like registration certificate(s), tax registration and returns, work experience etc.</i>	Yes/No

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Part - B

PRICE BID

Name of Work: "Service Contract for Two Years for providing Catering Services at USO-PRL, Udaipur, Rajasthan (Two Bid System)."

NIT NO: - PRL/ADM-GN/USO/2018-2019/02

Date: 09.04.2018

Issued to M/s:

Receipt No: _____ Date: _____

Issued By:

Signature of contractor is mandatory in all the page of Price Bid.

Signature हस्ताक्षर Seal मोहर



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Schedule –A

Name of work: Service Contract for Two Years for providing Catering Services at Udaipur Solar Observatory Canteen, Udaipur, Rajasthan.			
ABSTRACT OF SCEDHULES			
S. no.	PART	Description	Amount (in Rs)
1	I	Catering Services - Menu Item Rates	
2	II	Catering Services- Man Power-Labour Charges	
		Total Part I & II	
GST @ 18 %			
Cost Estimate Per Year			
Cost Estimate for Two Years			

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Schedule -B

Name of work: Service Contract for Two Years for providing Catering Services at Udaipur Solar Observatory Canteen, Udaipur, Rajasthan.						
Part - I Catering Services - Menu Item - Quantity Required and Rates per year						
Item	Qty.		Description of Item	Rate	Unit	Amount
1 (a)	13000	Nos.	Tea (120 ml)		Each	
(b)	250	Nos.	Coffee (120 ml)		Each	
2			Breakfast /Snacks			
(a)	1000	Nos.	Milk (200 ml) (Amul Shakti)		Each	
(b)	1500		Omelette (Double)		Each	
(c)	7000	Nos.	Cornflakes (50gms Cornflakes) / Butter Toast (3 Slices + 10 gms Butter + 20 gms Jam) / Poha (150 gms) / Khaman + chutney (100gms) / Dalwada (5 Nos, 100 gms) / Mix Bhajiya (5 Nos, 100 gms) / Upma + Chutney / Idli / Mendu wada (3 Pieces 150 gms + Sambar, Chutney) / Poori Sak (4 Poories +150 gms Sabji) / Finger Chips / Stuffed Paratha / Dhokla / Masala Dosa with sambar / Veg Kathi Roll / Pasta / Sandwich		Each	
3	5500	Nos.	Lunch for staff members		Each	
			Rice / Pulao / Biryani (150 gms)			
			Chapathi /Poori 5 Nos (100 gms)			
			Kabuli Chana/ Rajma/Moong/Kadhi 100 gms			
			Dal/sambar: 1Katori (100 gms)			
			Vegetables (110 gms)			
			Green vegetable (110 gms)			
			Curd (80 gms)			
			Salad /Achar/lemon			
			Papad - 1no.			
4	2500	Nos.	Dinner on All days (365 Days) and lunch on all Saturday - Sunday and Public Holiday(Thali)		Each	
			Soup - 1 no.			
			Rice / Pulao / Biryani (150 gms)			
			Chapathi /Poori 5 Nos (100 gms)			
			Kabuli Chana/ Rajma/Moong / Kadhi 100 gms			
			Dal/sambar: 1 Katori (100 gms)			
			Green vegetable (110 gms)			
			Curd (80 gms)			

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			Salad /Achar/lemon			
			Papad - 1no.			
5	400	Nos.	SWEET ITEMS		Each	
			Kheer 100 gms / Gulab Jamun 2 pcs / Rasagulla 2 Pcs / Ice Cream 1 Cup / Fruit custard / churma Laddu			
6	300	Nos.	Vegetarian Special Lunch (Unlimited)		Each	
			Juice			
			Soup			
			2 Vegetables (One Day & One Paneer)			
			Rice / Pulao / Biryani (150 gms)			
			Dal/Sambhar/Kadi			
			Kabuli Chana/ Rajma/Moong 100 gms			
			Chapati/Poori/Parantha			
			Salad, Pickle,Papad,Curd/Raita			
			Farsan			
			1 Special Vegetable (Continental)			
			Sweet/Desert/Ice Cream			
7	1200	Nos.	Tea/Coffee with Branded Biscuits / Cookies (Assorted)		Each	
8	400	Nos.	High Tea		Each	
			1 Bengali Sweet			
			1 Cutlets/ Samosa/ Medu Vada + Chutney/Sauce			
			Wafer (15 gms)			
			Dalmoth/Mixture / Dry fruits			
			1 Pastry			
			Tea/Coffee			
9			Beverages			
	200	Nos.	Mineral Water (1 ltr)		Each	
	200	Nos.	Fresh Lemon Water (200 ml)		Each	
	50	Nos.	Fresh Butter Milk (200 ml)		Each	
10			Additional items			
	50	Nos.	Khichadi & Kadi		Each	
	100	Nos.	Curd (80gm)		Each	
			* Items Rates mentioned above are inclusive of Wages payable for 2 Nos. Cook and 2 Nos. Helper and to be accounted for accordingly.			
			Part I - Total			

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Part - II Catering Services - Man Power - Labour Charges - Service Units Per Year						
Sr.No		Each	Description of Items	Unit Rate	No.of Units	Amount in Rs.
1	365	Unit	Providing services of supervision for Canteen services as directed by Departmental officer.			
			NOTE:--			
			(a) Supervisor shall be higher secondary (12th pass) and having the working experience of Catering Services. And Computer skills for preparation of bills.			
			(b) One unit means the activity will be accorded as one unit engaged by contractor providing services as supervisor stated above for 8 hours excluding lunch break of half an hour.			
12	365	Unit	Providing services of Steward (Semi Skilled) for serving food/ tea/ and any other duty assigned by departmental officer in and outside canteen premises as directed by In-Charge Canteen.			
			One unit means the activity will be accorded as one unit engaged by contractor providing services as supervisor stated above for 8 hours excluding lunch break of half an hour.			
13	365	Unit	Providing services of attended (Semi Skilled) at transit house for maintenance and upkeepment of Transit house, pantry service, housekeeping, serving food/ tea/ and any other duty assigned by departmental officer in and outside Transit House premises.			
			One unit means the activity will be accorded as one unit engaged by contractor providing services as supervisor stated above for 8 hours excluding lunch break of half an hour.			
			Part II - Total			
Total Part I &Part II						

Rates for minimum wages as per Chief Labour Commissioner, Ministry of Labour
Circular no. _____ dated _____
for _____ Class city.

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Schedule –C: Rate Analysis for Minimum Wages

Name of work: Service Contract for Two Years for providing Catering services at Udaipur Solar Observatory Canteen, Udaipur, Rajasthan.	
Per Service Unit per day (in Rs.)	
Part I	
Minimum wages - Supervision (Skilled)	
EPF @	
ESI @	
Uniform Charges (per day)	
Bonus @	
Total	
Add: CP & OH Rs.	
Total	
PART II	
Minimum wages - Stewards Service (Semi Skilled)	
EPF @	
ESI @	
Uniform Charges (per day)	
Bonus @	
Total	
Add: CP & OH Rs.	
Total	
PART III	
Minimum wages - Attendant Service at Transit House (Semi Skilled)	
EPF @	
ESI @	
Uniform Charges (per day)	
Bonus @ 8.33%	
Total	
Add: CP & OH Rs.	
Total	
Note: 1: Rates adopted for each category of Personnel as per Minimum wages notified by Chief Labour Commissioner for ____ class city vide Circular No. _____ Dated _____.	
Note: 2: One Unit under each category means the activity will be accorded as one unit engaged by contractor to provide services for 8 hours excluding lunch break of half an hour.	

End of Bid

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