<u>FAQ</u>

1. I have a question, how to contact?

Answer: **Please read the FAQ carefully**. If you do not find the answer then please write to <u>voice2019@prl.res.in</u>. We will add the answer in the FAQ section.

2. In which category I belong to?

Answer: Please decide your category (category -I or category -II) based on your **class on 15th April 2019.**

3. How do I submit the essay?

Answer: You have to submit the essay using the following link <u>https://www.prl.res.in/prl-eng/voice2019/essay/upload</u>.

This link will be active during **15th April to 15 May 2019**. Essay submission via any other mode (e.g., email, post, fax, etc) will not be entertained.

4. How to prepare the essay document for submission?

Answer: a) Write the essay in word file and convert into pdf format. Please do not print, scan, and/or take screenshot of the essay for submission. It will be disqualified.

b) Download the Student Information Sheet and get it attested from the Principal/ Headmaster/ Head of the Institution. Scan the duly attestation form in pdf format.

5. What are the information required during online essay submission?

Answer: a) Name, email ID, mobile number, village/city, state, pin code, gender, essay category, DOB

- b) Attachments
- i. Essay file which includes Summary, Major concepts and Conclusion [pdf format]
- ii. Scanned copy of the duly attested Student Information Sheet [pdf format]
- 6. Do I need to submit Summary, Major concepts, and Conclusion?

Answer: Yes. Without these three, the essay will be disqualified.

7. Where should I insert the Summary, Major concepts, and Conclusion?

Answer: First page of the essay must contain summary and major concepts.

8. What is the last date of submission?

Answer: May 15th, 2019.

9. Can I copy from other articles?

Answer: No. **Plagiarism is strictly prohibited**. All articles will be go through plagiarism check. If the essay is found to have more than 5% overlap with other articles, the essay will be disqualified. The essay should be original.

10. Can I jointly write the essay with any other participants?

Answer: No. Moreover, if two or more essays are found identical, all the essays will be disqualified.

11. Do I need to register?

Answer: No.

12. Can I submit multiple times?

Answer: No. You need to submit only once. Attempt for multiple submission might disqualify the essay.

13. Should I send the hard copy of the attachment files after online submission?

Answer: No.

14. How do I know whether my essay has been submitted successfully?

Answer: You will get a message after submission. Please check your email ID provided during essay submission.